

COMMUNITY ONCOLOGY

EDITORIAL DIRECTION

Community Oncology serves as a forum and resource for more than 31,000 practice-based oncologists, hematologists, oncology nurses, pharmacists, and administrators.

TYPES OF ARTICLES

Brief Communications Short case reports and interesting anecdotes.

Challenging Cases/Rare Cancers are case reports from community oncologists, coupled with expert opinion and resources.

Community Translations summarizes pivotal new research findings and places them into the context of community clinical practice.

Controversies in Patient Management looks at the difficult questions and uncertainties that arise when delivering quality care in the community oncology setting.

Economics/Practice Management How to make your practice more efficient.

Original Contribution Peer-reviewed articles ranging from retrospective reviews to original observations and results of clinical trials conducted in the community oncology practice setting.

Practice Survival essays on the effort it takes to maintain a successful practice.

Technology Practical information on integrating technology into your practice.

MANUSCRIPT SUBMISSION

Manuscripts should be sent to the journal as an e-mail attachment, addressed to Gail van Koot, Editorial Manager, gail.vankoot@biolc.com. Original contributions are subject to peer review in the usual manner. Generally, articles will be published within 8 weeks of acceptance. Authors will be notified of acceptance, need for revision, or rejection of the manuscript within 4 weeks of submission. **The Editors require that authors disclose all potential conflicts of interest.**

Community Oncology conforms, in general, to the Uniform Requirements for Manuscripts Submitted to Biomedical Journals (*N Engl J Med* 1997;336:309–315).

SPECIFICATIONS

Length *Original contributions* should

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generally not exceed 18 double-spaced pages in length (approximately 3,700 words), including the title page, abstract, references (maximum, 25 to 30), and any tables or figure legends. The following types of articles should not exceed 6 to 8 double-spaced pages in length (approximately 1,300 to 1,700 words) with up to 15 references: *Controversies in Patient Management*, and *Economics/Practice Management*. The following types of articles should not exceed 8 to 10 manuscript pages (approximately 1,700 to 2,100 words) with up to 15 references: *Practice Survival*, *Psychosocial Oncology*, and *Challenging Cases/Rare Cancers*.

Title page The title page should include the title of the paper, each author's full name and professional degree(s), the academic and/or clinical position of each author, and his/her primary affiliation(s), including location. The mailing address, telephone and fax number, and e-mail address of the corresponding author should be clearly indicated on the title page.

Abstract Full-length research articles and reviews should include a brief (up to 150 words), unstructured abstract or summary of the article.

Key Points Generally, the following types of articles require a "Key Points" box, summarizing the key ideas in the article in four to six brief sentences: *Controversies in Patient Management*, *Economics/Practice Management*, *Psychosocial Oncology*, and in some cases *Challenging Cases/Rare Cancers*.

Units, abbreviations, and acronyms Use conventional units, not SI units, for units of measure and standard medical or pharmaceutical abbreviations (see, for example, *AMA Style Manual, Ninth Edition*). All non-standard abbreviations and acronyms should be written out the first time they are used.

Drug names Trade names of drugs that are not available generically should be provided in parentheses the first time the drug is mentioned; thereafter, the generic (USAN) name only should be used. Omit trade names in abstracts, tables, and figures.

Tables and illustrations Table and figure legends should be placed after the References. Tables and figures must be accompanied by a legend or caption explaining exactly what they show. All tables and figures should be cited chronologically in the text using Arabic numbers. Acronyms and abbreviations used in a ta-

ble or illustration but not in the text should be explained in a footnote. If a table or illustration has been reprinted, the author must provide a letter of permission from the copyright holder upon acceptance of the manuscript.

Wherever possible, illustrations should be provided in electronic form, either as attachments to an e-mail message or, for very large illustrations (over 10 Mb), on a Microsoft Windows-formatted CD-ROM disk. Images may be supplied in EPS, TIFF, JPG, PDF, Photoshop, Illustrator, or PowerPoint format. Macintosh PICT files are not acceptable. Photographs and other illustrations submitted in hard-copy form should be identified on the back and bear the corresponding author's name. The top of the illustration should be indicated. Illustrations will not be returned unless requested.

References must be cited in the text and listed sequentially at the end of the manuscript. Periodical titles should be abbreviated in conformance with the abbreviations provided in the latest edition of *List of Journals Indexed in Index Medicus*, available at <http://www.nlm.nih.gov/tsd/serials/lji.html>.

References generally conform to AMA style. Please note that in citing references, there should be no periods or spaces between the authors' initials, and commas should be used only to separate authors' names. If there are more than six authors, list the first three, followed by et al." Omit periods after journal abbreviations. Titles of journal articles should be typed in all lower case except for the first letter. Titles of books should be typed with initial capitals.

Article example:

Budman DR, Berry DA, Cirrincione CT, et al. Dose and dose intensity as determinants of outcome in the adjuvant treatment of breast cancer. *J Natl Cancer Inst* 1998;90:1205–1211.

Book example:

Miaskowski C, Portenoy RK. Fatigue. In: Berger A, Portenoy RK, Weissman DE, eds. *Principles and Practice of Supportive Oncology*. 2nd ed. Philadelphia: Lippincott Williams & Wilkins; 2002:141–153.

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